



Leona Hughes Hughes Heart and Hand Fund Natural Disaster Application

Instructions

The Leona Hughes Hughes Heart and Hand Fund provides emergency grants for collegiate and alumnae members of Phi Mu Fraternity who are in good standing and who experience financial emergencies due to natural disasters, medical situations or other severe personal or family issues. Grants do not need to be repaid; however, recipients must comply with the Foundation's reporting requirements as based on Internal Revenue Service guidelines. Recipients may receive only one grant per calendar year. All applications are confidential.

In order for Phi Mu Foundation to maintain its tax-exempt status under the Internal Revenue Code, grants are provided to assist members with basic necessities such as food, clothing, housing, or extraordinary medical care not covered by insurance. Tuition assistance is provided through emergency scholarships available from the Foundation, although in some circumstances, education expenses, books and supplies may be eligible for assistance. National and chapter Phi Mu Fraternity dues, obligations or social fees, and university Panhellenic fees are not eligible expenses.

Grant applications are evaluated by the Member Assistance Committee, with the Phi Mu Foundation Board of Directors making final grant decisions. Applications are accepted and evaluated on a continuous basis, and applicants are **not** identified during the evaluation process. Grant amounts are based upon funds available. **All applications should be submitted to Jessi Horne at jhorne@phimu.org.**

I. General Information

Name:

First

Maiden

Last

Residence Address:

Number

Street

Apt.#

City

State

Zip Code

Contact Numbers:

Home	Cell	Work
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Date of Birth _____ Email _____

Phi Mu Chapter/University: _____ Year Initiated: _____

Marital Status: Single Married Separated Divorced Widowed

Are you insured against loss/illness? Yes No

Dependents:

Name	Age	Relationship
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

II. Grant Request

A. I am requesting a grant in the amount of _____ for the following:

- | | |
|-----------|----------|
| 1. _____ | \$ _____ |
| 2. _____ | \$ _____ |
| 3. _____ | \$ _____ |
| 4. _____ | \$ _____ |
| 5. _____ | \$ _____ |
| 6. _____ | \$ _____ |
| 7. _____ | \$ _____ |
| 8. _____ | \$ _____ |
| 9. _____ | \$ _____ |
| 10. _____ | \$ _____ |

(Additional expenses may be added as necessary) **Total \$** _____

B. Please provide a personal statement describing the circumstances of emergency you have experienced and the proposed use of any funds received through this grant. You may add pages as necessary. Please be specific.

Please direct all questions about this application process to:

Jessi Horne

Senior Director, Strategic Communications

jhorne@phimu.org