



# BEFORE YOU BEGIN START HERE:

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**This checklist will give you the tools you need to make your application process a smooth one.**

The following items are suggested to assist you while completing your application:

- The most recent copy of your academic transcripts. (If you are an alumna returning to school, your previous educational institution should be able to provide you with a copy of these documents.)
- Address information for your permanent residence or P.O. Box
- Educational history for the last three colleges or universities in which you were enrolled. (Dates of attendance, name of school and any transcripts obtained while enrolled.)
- Combined family income (from parents, spouse or other sources.) \*Needs-Based Applicants Only
- An estimated cost of your financial needs for the 2025-2026 academic year (not including your Phi Mu dues, housing or transportation costs.) \*Needs-Based Applicants Only
- Your yearly wages or other sources of income \*Needs-Based Applicants Only
- Total amount of outstanding educational loans to date \*Needs-Based Applicants Only
- Total amount of other scholarships or grants awarded for the 2025-26 academic year \*Needs-Based Applicants Only
- Complete lists of Phi Mu chapter involvement, community involvement, academic or other awards, and work experience (while in college for collegiate members or for the past four years for alumnae members).
- Contact information for **two** recommendations from an academic or professional source. Do not ask for a letter of recommendation. We use an online platform that will automatically send them questions to answer on your behalf.