



Philanthropy Chair Fundraiser Planning Worksheet

Thank you for your dedication to empowering women through Phi Mu Foundation. Your role as Philanthropy chair is essential in supporting Sisters Helping Sisters!

Phi Mu Foundation Chapter Fundraising Goal: This goal can be found on your chapter's fundraising page. Scan the QR code below to find your page!

Event Name:

Event Date:

Event Details: Insert a brief description of the event. Include details such as venue, schedule, and any special guests or speakers.

Event Schedule:

Budget:

Projected Income: ex: chapter funds, sponsorships, ticket sales

Expenses: ex: venue rental, catering, promotional materials, miscellaneous expenses

Promotion and Marketing: ex: social media, flyers, email newsletters

Logistics:

Notes: Insert any additional notes or reminders related to the fundraising event planning process



Scan this QR code
to find your chapters official
campaign website and begin
fundraising online today!

Need help?

- Reach out to the Area Philanthropy Specialist for creative ideas for fundraising or help setting up donation sites
- Reach out to your Area Operations and Finance Director (AOFD) for finance related questions.
- Reach out to Foundation Staff for Phi Mu Foundation fundraising support
 - Ischuerr@phimufoundation.org